

2023 Activities & Overview

Monash Student Association

The Monash Student Association (MSA) is the peak representative body for undergraduate students at Monash University Clayton, supporting students since the University was founded in 1961.

2023 was a busy and impactful year. Through a dynamic range of services, MSA has remained dedicated to fostering student engagement, representation, welfare, and support.

28,700+
Club memberships



87,100+
Event Attendees



36,700+
Free meals



30,900+
Volunteer hours



Student Representation

The Monash Student Association (MSA) is built on a robust student representation structure, comprising over 170 elected student representatives distributed across 13 departments and 4 divisions. MSA is run by students, for students, with the support of dedicated professional staff.

The **Monash Student Council** is composed of student representatives from a diversity of communities - Queer, Indigenous, Disabilities, International Students, and more. These representatives organised thriving campaigns addressing critical issues that directly impact students, including gender equity, climate change, health & wellbeing, and teaching awards. At every stage MSA aims to amplify student voices, facilitate meaningful dialogue, and advocate for tangible positive change within the University community.

MSA students also represented the student body within **University Forums and Committees** including the EDI Group, Monash Sexual Health Network, Student Academic Progress Advisory Group, Standing Committee on Mental Health, University Education Forum, Anti-Racism Forum, Disability Project Group, and the Assessment Sub-Committee. These representatives MSA representatives actively contributed to shaping policies and initiatives that promote inclusivity, well-being, and academic success. By serving on these platforms, MSA students ensured that the diverse needs and perspectives of the student body were effectively represented and advocated for at all levels of University governance.

The 2023 **Annual Election Report** from our independent Returning Officer identified that student participation increased significantly from 2022 - a 70% increase in nominations, and a 130% increase in voter turnout. This increased participation signifies a deeply engaged student cohort eager to actively shape the university experience, and advocate for their peers.



Student Engagement

In 2023, MSA's student engagement activities were underscored by our commitment to providing safe, fun, inclusive opportunities, with several key initiatives driving engagement and community-building among the student body.

MSA's **Clubs and Societies** division provides support for student-run clubs on campus. 2023 saw the appointment of over 500 trained student leaders across our 108 clubs, including 6 newly-established clubs. Our clubs cater to a huge range of student interests - from faculty-based clubs, to cultural, religious, and performing arts groups. With a total of 28,700 memberships and 53,800 event attendees, these clubs serve as vibrant hubs for student interaction, learning, and collaboration.

Further **student-led events** were organised by our Representative and Volunteer departments, with a diverse programme of 200+ activities drawing over 29,000 attendees over the course of the year. From on-campus parties to multicultural celebrations; sexual health workshops to student-led art, language, and music classes; these events provide opportunities for socialisation, personal development, and cultural enrichment.

These events and programs also serve as valuable practical experience for our student leaders. MSA's **Leadership and Volunteering** Department continued to nurture a dedicated network of volunteers, totaling 2,090 individuals who collectively contributed 30,956 hours of service. These volunteers received training, support, and meaningful opportunities to contribute to community well-being, underscoring MSA's commitment to fostering a culture of collaboration and civic engagement among students.



More Student Engagement

MSA also provides valuable opportunities for students to pursue artistic endeavours. MSA's **Student Theatre (MUST)** delivers a rich tapestry of performances and programs, which in 2023 included 6 full productions, a multi-week Cabaret Festival, collaborative shows, and professional placements, with a total of 4304 tickets across 67 performances. Their offerings also include the popular International Beginners Program, skill development workshops, and student internships for roles throughout the theatre, both front-of-house and backstage. 1242 students participated in programs ranging from stage management to marketing, designer to audio technician. Through these endeavours, MUST provided students with avenues for artistic expression, entertainment, skill development, and immersive cultural experiences, enriching the fabric of campus life.

Our **student media** platforms are an important means of encouraging expression, and uplifting student voice. Our Student Radio provides opportunities for student presenters, performers and technicians; and our student newspaper Lots Wife publishes written contributions from the entire student body.

Both central to, and illustrative of, these engagement efforts is the success of the annual **MSA+ membership program**. Membership continues to thrive, with 10,104 students joining in 2023. Through this program, MSA provides students with discounts at partner retailers; and also allows us to offer more accessible pricing on club memberships and events. This increases students' capacity to participate in on-campus activities, and fosters a sense of belonging within the community.



Student Welfare & Support

In 2023, MSA continued its crucial commitment to student welfare through a comprehensive range of initiatives and services. MSA's **food welfare** efforts were particularly impactful, with weekly breakfasts and dinners, free fresh food markets, exam welfare packs, and International Student lunches. Throughout the year, MSA provided over 15,700 kilograms of fresh groceries, and served more than 21,000 free meals, working to alleviate food insecurity. In alignment with our sustainability goals, over 95% of these meals were plant-based.

Student support is also provided directly and personally, through our **Student Advocacy** and Support team, wherein we provide independent, confidential advocacy and services for students at Clayton, Parkville and Gippsland. In 2023, MSA Advocates held 5,650 one-on-one support sessions, offering guidance and assistance to students facing both academic and personal challenges. Furthermore, MSA provided Advisors and Student Panel representatives for over 3,090 Academic Progress hearings, supporting students in navigating the process and advocating for their interests to achieve positive outcomes.

Student wellbeing is core to MSA's values. Our wellbeing programs include Tax Help, a student budgeting service, sustainable clothes swaps, free yoga classes, & peer study programs. These student-centred programs are developed to encourage social connection, community-building, and personal resilience. We are committed to ensuring that all students have access to the support they need to thrive both academically and personally.



Student Services & Facilities

MSA's student services are continually developing, informed by student needs, and responsive to on-campus trends. We provide a wide array of resources and facilities to enhance the student experience at Monash University Clayton.

Within the campus centre, this includes a number of **student lounges** - the International Students' Lounge, Women's Lounge, Queer Lounge, Disabilities & Carers Lounge, Mature-Aged & Part-Time Students Lounge, and Volunteer Lounge. These are autonomous, collectively-run spaces in which students can feel a sense of ownership and belonging, empowering them in their university journey.

The **Student Union Recreational Library (SURLY)** is MSA's non-academic library in the Campus Centre, and a real hub of student activity. Through SURLY we provide information services, recreational media, digital media, equipment loans, book clubs, and creative writing opportunities. In 2023, SURLY loaned 10,815 items to students. The library also serves as a welcoming space for students to study, relax, and connect with peers, enriching on-campus community and encouraging creativity.

MSA also operates two food outlets in the Campus Centre. **Wholefoods Vegetarian Cafe & Restaurant** serves cheap, nutritious vegetarian meals, and has been crucial to our welfare food delivery initiatives. **Sir John's Bar** offers a range of student-budget-friendly hot meals and drinks, and is a popular venue for student events. They both serve thousands of affordable, healthy meals each week, and support our actions to build a strong sense of belonging on campus.



More Student Services & Facilities

MSA Training and Professional Development, as a Registered Training Organisation, offers both Nationally-Recognised Diploma-level training and vocationally-focused short courses. Throughout the year, MSA delivered training to 1,380 students across 17 different courses, equipping them with valuable skills and qualifications to succeed in their academic and professional endeavours.

Biker Co, MSA's on-campus bike shop, continued to support the cycling community at Monash by offering repair, servicing, and sales. In 2023, a successful partnership with Brainwave Bikes enabled the provision of cheap refurbished bikes to students, while simultaneously raising funds for children with brain injuries.

Through these initiatives, MSA demonstrates our commitment to providing essential services and resources that contribute to the well-being and enrichment of the student body.

MSA is proud of a successful 2023, and looks forward to continuing to support the campus community with student-driven programs & services in 2024.



Monash Student Association (Clayton) Inc.

ABN 20 147 061 074

Financial Statements

For the Year Ended 31 December 2023

Monash Student Association (Clayton) Inc.

ABN 20 147 061 074

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Monash Student Association (Clayton) Inc.

ABN 20 147 061 074

Report by the Executive Committee

31 December 2023

The Executive Committee present their report on Monash Student Association (Clayton) Inc. for the financial year ended 31 December 2023.

1 General information

Committee Members

The names, qualifications, experience and special responsibilities of each person who are executive committee members at the date of this report:

Chloe Ward	President
Joshua Walters	Treasurer
Zareh Kozanian	Secretary

Long term objectives

The Association's long term objectives as a student led organisation that represents students and supports the Clayton campus community is to be a trusted leader in student engagement and experience.

Strategy for achieving the objectives

To achieve these objectives, the Association has adopted the following strategies:

- Monash Student Association (MSA) membership - Encouraging increasing numbers of students to engage in the social and political life of the University by becoming members of student organisations and utilising services run by them;
- Student services and activities - Over time, improving and maintaining the quality of services and activities and making sure they are responsive to student needs as they change from time to time;
- Relations between staff and elected students - Positive and constructive; staff to facilitate and mentor students representatives in a manner that compliments their vision and goals;
- Relations with the University - Well integrated as a collaborator and innovator insofar as to gain direct student and organisational benefits, while still remaining an autonomous and responsive body for student representation. Internal values and objectives should not be compromised or shifted to fulfill this outcome;
- Physical amenities - Ensuring our existing amenities are safe, clean and appealing; while looking for new locations to better serve students beyond existing MSA areas;
- Revenue and funding - Always conscious of ongoing viability; seeking inventive ways of maintaining and increasing funding; and
- MSA as a workplace - Being a fair, respected and respectful employer of staff, i.e. an employer of preference.

Monash Student Association (Clayton) Inc.

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**Report by the Executive Committee
31 December 2023**

Performance measures

MSA measures its performance via the use of both quantitative and qualitative standards. These standards are used by the Executive Committee and senior staff at MSA to assess the financial sustainability of the organisation and to ensure that MSA short and long term objectives are being met.

Our targets are measured within the framework of the MSA strategic plan which is managed and approved by the Executive Committee. Additionally under the University funding provisions there are a series of measurements and auditing processes that MSA must report to throughout the year.

Principal activities

The principal activities of the Association during the financial year was the provision of student representation and services at Monash University (Clayton Campus).

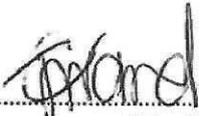
Significant changes

No significant change in the nature of these activities occurred during the year.

Auditor's independence declaration

The auditor's independence declaration in accordance with Subdivision 60-40 of the Australian Charities and Not-for-profits Commission Act 2012 for the year ended 31 December 2023 has been received and can be found on page 3 of the financial report.

Signed in accordance with a resolution of the Members of the Executive Committee:

President: 
Chloe Ward

Treasurer: 
Joshua Walters

Dated this 5th day of April 2024

Auditor's Independence Declaration under Section 60-40 of the Australian Charities and Not-for-profits Commission Act 2012

To the Members of Monash Student Association (Clayton) Inc.

I declare that, in relation to our audit of the financial report of Monash Student Association (Clayton) Inc. for the financial year ended 31 December 2023, to the best of my knowledge and belief, there have been no contraventions of any applicable code of professional conduct in respect of the audit.



Nexia Melbourne Audit Pty Ltd
Melbourne



Andrew S. Wehrens
Director

Dated this 5th day of April 2024

Advisory. Tax. Audit.

Registered Audit Company 291969

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Monash Student Association (Clayton) Inc.

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**Statement of Profit or Loss and Other Comprehensive Income
For the Year Ended 31 December 2023**

	2023	2022
	\$	\$
Activities and events	165,143	189,463
Advertising and sponsorships	161,352	153,350
Contributions	247,110	367,106
Courses revenue	1,461,338	1,282,805
Interest income	55,849	42,182
Dividend income	187,136	148,219
Fair value adjustments of investments	247,215	(434,937)
Membership income	110,817	107,289
Office supplies	64,578	23,164
University grant	3,974,198	3,701,469
Sale of goods	540,595	293,336
Sundry income	98,000	58,093
Total income	7,313,331	5,931,539
Expenditure		
Activities and events	434,356	541,684
Advertising and promotions	89,159	105,718
Audit fees	27,500	25,340
Building and maintenance	45,594	28,311
Conference and training	64,225	80,957
Consultancy and legal fees	109,742	79,622
Cost of goods sold	337,670	198,776
Depreciation	196,762	173,288
Elections	67,466	59,978
Equipment	12,861	25,030
Fees and charges	53,474	46,808
Grants	133,322	102,899
Office expenses	19,842	23,986
Projects and campaigns	287,069	347,522
Publications	43,879	26,483
Salaries and oncosts	5,137,511	5,370,610
Software development, support and licences	264,854	197,383
Subscriptions and memberships	39,419	35,819
Sundries	110,046	40,275
Total Expenditure	7,474,751	7,510,489
Surplus / (Deficit) for the year, attributable to members	(161,420)	(1,578,950)
Other comprehensive income for the year, net of tax	-	-
Total comprehensive surplus / (deficit) for the year, attributable to members	(161,420)	(1,578,950)

The accompanying notes form part of these financial statements.

Monash Student Association (Clayton) Inc.

ABN 20 147 061 074

**Statement of Financial Position
As At 31 December 2023**

	Note	2023 \$	2022 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	4	559,294	462,382
Trade and other receivables	5	101,546	232,996
Inventories	6	34,515	31,654
Other financial assets	7	6,610,682	6,554,090
Other assets	8	202,712	203,132
TOTAL CURRENT ASSETS		7,508,749	7,484,254
NON-CURRENT ASSETS			
Property, plant and equipment	9	436,056	389,393
TOTAL NON-CURRENT ASSETS		436,056	389,393
TOTAL ASSETS		7,944,805	7,873,647
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	10	2,183,875	2,024,542
Employee benefits	11	872,633	782,382
Other financial liabilities	12	68,018	99,103
TOTAL CURRENT LIABILITIES		3,124,526	2,906,027
NON-CURRENT LIABILITIES			
Employee benefits	11	61,852	47,772
TOTAL NON-CURRENT LIABILITIES		61,852	47,772
TOTAL LIABILITIES		3,186,378	2,953,799
NET ASSETS		4,758,427	4,919,848
EQUITY			
Accumulated surpluses		4,758,427	4,919,847
TOTAL EQUITY		4,758,427	4,919,847

The accompanying notes form part of these financial statements.

Monash Student Association (Clayton) Inc.

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**Statement of Changes in Equity
For the Year Ended 31 December 2023**

2023

	Accumulated Surpluses	Total
	\$	\$
Balance at 1 January 2023	4,919,847	4,919,847
Deficit for the year	(161,420)	(161,420)
Balance at 31 December 2023	<u>4,758,427</u>	<u>4,758,427</u>

2022

	Accumulated Surpluses	Total
	\$	\$
Balance at 1 January 2022	6,498,797	6,498,797
Deficit for the year	(1,578,950)	(1,578,950)
Balance at 31 December 2022	<u>4,919,847</u>	<u>4,919,847</u>

The accompanying notes form part of these financial statements.

Monash Student Association (Clayton) Inc.

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Statement of Cash Flows
For the Year Ended 31 December 2023

	2023	2022
Note	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from the University	4,281,692	4,088,382
Receipts from customers	3,136,234	1,306,119
Payments to suppliers and employees	(7,016,766)	(6,835,749)
Interest received	55,849	42,182
Net cash provided by / (used in) operating activities	13 <u>457,009</u>	<u>(1,399,066)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Proceeds from sale of financial assets	(303,807)	271,452
Dividends received	187,136	148,219
Payments for property, plant and equipment	(243,426)	(222,816)
Net cash provided by investing activities	<u>(360,097)</u>	196,855
Net increase / (decrease) in cash and cash equivalents held		
	96,912	(1,202,211)
Cash and cash equivalents at beginning of year	462,382	1,664,593
Cash and cash equivalents at end of financial year	4 <u>559,294</u>	<u>462,382</u>

The accompanying notes form part of these financial statements.

Monash Student Association (Clayton) Inc.

ABN 20 147 061 074

Notes to the Financial Statements For the Year Ended 31 December 2023

The financial report covers Monash Student Association (Clayton) Inc. as an individual entity. Monash Student Association (Clayton) Inc. is a not-for-profit Association, registered and domiciled in Australia.

The principal activities of the Association for the year ended 31 December 2023 was the provision of student representation and services at Monash University (Clayton Campus).

The functional and presentation currency of Monash Student Association (Clayton) Inc. is Australian dollars.

The financial report was authorised for issue by the Executive Committee on 05 April 2024.

Comparatives are consistent with prior years, unless otherwise stated.

1 Basis of Preparation

The financial statements are general purpose simplified disclosure requirements financial statements that have been prepared in accordance with the Australian Accounting Standards of the Australian Accounting Standards Board (AASB), the Associations Incorporation Reform Act 2012 and the *Corporations Act 2001*.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of the financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected financial assets and financial liabilities. Historical cost is generally based on the fair value of the consideration given in exchange for assets. The amounts presented in the financial statements have been rounded to the nearest dollar.

2 Summary of Significant Accounting Policies

(a) Revenue and other income

Sale of goods

Revenue is recognised on transfer of goods to the customer as this is deemed to be the point in time when risks and rewards are transferred and there is no longer any ownership or effective control over the goods.

Grant revenue

Grant revenue is recognised in the statement of profit or loss and other comprehensive income when the Association obtains control of the grant, it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

When grant revenue is received whereby the Association incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

Donations

Donations and bequests are recognised as revenue when received.

Monash Student Association (Clayton) Inc.

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Notes to the Financial Statements For the Year Ended 31 December 2023

2 Summary of Significant Accounting Policies (continued)

(b) Income Tax

The Association is a charitable institution in terms of subsection 50-5 of the Income Tax Assessment Act 1997, as amended, and is therefore exempt from paying income tax.

(c) Goods and services tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payable are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(d) Inventories

Inventories are measured at cost.

(e) Property, plant and equipment

Plant and equipment

Plant and equipment are brought to account at cost less, where applicable, any accumulated depreciation and impairment losses. Historical cost includes expenditure that is directly attributable to the acquisition of the assets.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the entity and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the statement of profit or loss and other comprehensive income during the financial period in which they are incurred.

The carrying amount of plant and equipment is reviewed annually by the Executive Committee to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the estimated replacement cost of the asset.

Monash Student Association (Clayton) Inc.

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Notes to the Financial Statements For the Year Ended 31 December 2023

2 Summary of Significant Accounting Policies (continued)

(e) Property, plant and equipment (continued)

Depreciation

Plant and equipment is depreciated on a straight-line basis over the assets useful life to the Association, commencing when the asset is ready for use.

The depreciation rates used for each class of depreciable asset are shown below:

Fixed asset class	Depreciation rate
Plant and Equipment	25% - 40%
Furniture and Fittings	20%

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the statement of profit or loss and other comprehensive income.

(f) Financial instruments

Financial instruments are recognised initially on the date that the Association becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Classification

On initial recognition, the Association classifies its financial assets into the following categories, those measured at:

- amortised cost
- fair value through profit or loss - FVTPL

Financial assets are not reclassified subsequent to their initial recognition unless the Association changes its business model for managing financial assets.

Amortised cost

Monash Student Association (Clayton) Inc.

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Notes to the Financial Statements For the Year Ended 31 December 2023

2 Summary of Significant Accounting Policies (continued)

(f) Financial instruments (continued)

Financial assets (continued)

Assets measured at amortised cost are financial assets where:

- the business model is to hold assets to collect contractual cash flows; and
- the contractual terms give rise on specified dates to cash flows are solely payments of principal and interest on the principal amount outstanding.

The Association's financial assets measured at amortised cost comprise trade and other receivables and cash and cash equivalents in the statement of financial position.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, foreign exchange gains or losses and impairment are recognised in profit or loss. Gain or loss on derecognition is recognised in profit or loss.

Financial assets through profit or loss

All financial assets not classified as measured at amortised cost or fair value through other comprehensive income as described above are measured at FVTPL.

Net gains or losses, including any interest or dividend income are recognised in profit or loss.

Impairment of financial assets

Impairment of financial assets is recognised on an expected credit loss (ECL) basis for the following assets:

- financial assets measured at amortised cost

When determining whether the credit risk of a financial assets has increased significant since initial recognition and when estimating ECL, the Association considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on the Association's historical experience and informed credit assessment and including forward looking information.

The Association uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

The Association uses the presumption that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Association in full, without recourse to the Association to actions such as realising security (if any is held); or
- the financial assets is more than 90 days past due.

Monash Student Association (Clayton) Inc.

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Notes to the Financial Statements For the Year Ended 31 December 2023

2 Summary of Significant Accounting Policies (continued)

(f) Financial instruments (continued)

Financial assets (continued)

Credit losses are measured as the present value of the difference between the cash flows due to the Association in accordance with the contract and the cash flows expected to be received. This is applied using a probability weighted approach.

Trade receivables

Impairment of trade receivables have been determined using the simplified approach in AASB 9 which uses an estimation of lifetime expected credit losses. The Association has determined the probability of non-payment of the receivable and multiplied this by the amount of the expected loss arising from default.

The amount of the impairment is recorded in a separate allowance account with the loss being recognised in finance expense. Once the receivable is determined to be uncollectable then the gross carrying amount is written off against the associated allowance.

Where the Association renegotiates the terms of trade receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

Other financial assets measured at amortised cost

Impairment of other financial assets measured at amortised cost are determined using the expected credit loss model in AASB 9. On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

Financial liabilities

The Association measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

The financial liabilities of the Association comprise trade payables, bank and other loans and lease liabilities.

(g) Impairment of non-financial assets

At each reporting date, the Association reviews the carrying values of its tangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and replacement cost, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the statement of profit or loss and other comprehensive income.

(h) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

Monash Student Association (Clayton) Inc.

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Notes to the Financial Statements For the Year Ended 31 December 2023

2 Summary of Significant Accounting Policies (continued)

(i) Leases

At inception of a contract, the Association assesses whether a lease exists - i.e. does the contract convey the right to control the use of an identified asset for a period of time in exchange for consideration.

This involves an assessment of whether:

- The contract involves the use of an identified asset - this may be explicitly or implicitly identified within the agreement. If the supplier has a substantive substitution right then there is no identified asset.
- The Association has the right to obtain substantially all of the economic benefits from the use of the asset throughout the period of use.
- The Association has the right to direct the use of the asset i.e. decision making rights in relation to changing how and for what purpose the asset is used.

Lessee accounting

The non-lease components included in the lease agreement have been separated and are recognised as an expense as incurred.

At the lease commencement, the Association recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where the Association believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises of the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration less any lease incentives received.

The right-of-use asset is depreciated over the lease term on a straight line basis and assessed for impairment in accordance with the impairment of assets accounting policy.

The lease liability is initially measured at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Association's incremental borrowing rate is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is remeasured whether there is a lease modification, change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI) or a change in the Association's assessment of lease term.

Where the lease liability is remeasured, the right-of-use asset is adjusted to reflect the remeasurement or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

Exceptions to lease accounting

The Association has elected to apply the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. The Association recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

Monash Student Association (Clayton) Inc.

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Notes to the Financial Statements For the Year Ended 31 December 2023

2 Summary of Significant Accounting Policies (continued)

(j) Employee benefits

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits.

Obligations for contributions to defined contribution superannuation plans are recognised as an employee benefit expense in profit or loss in the periods in which services are provided by employees.

(k) Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(l) Fair Value of Assets and Liabilities

The Association measures some of its assets at fair value on a recurring basis.

Fair value is the price the association would receive to sell an asset or would have to pay to transfer a liability in an orderly (ie unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (ie the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset or minimises the payments made to transfer the liability, after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use, or to sell it to another market participant that would use the asset in its highest and best use.

The fair value of liabilities and the association's own equity instruments (excluding those related to share-based payment arrangements) may be valued, where there is no observable market price in relation to the transfer of such financial instrument, by reference to observable market information where such instruments are held as assets. Where this information is not available, other valuation techniques are adopted and, where significant, are detailed in the respective note to the financial statements.

Monash Student Association (Clayton) Inc.

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Notes to the Financial Statements For the Year Ended 31 December 2023

2 Summary of Significant Accounting Policies (continued)

(m) Adoption of new and revised accounting standards

The Association has adopted all standards which became effective for the first time at 31 December 2023, the adoption of these standards has not caused any material adjustments to the reported financial position, performance or cash flow of the Association.

3 Critical Accounting Estimates and Judgments

The Executive Committee make estimates and judgements during the preparation of these financial statements regarding assumptions about current and future events affecting transactions and balances.

These estimates and judgements are based on the best information available at the time of preparing the financial statements, however as additional information is known then the actual results may differ from the estimates.

The significant estimates and judgements made have been described below.

Key estimates - impairment

The Association assesses impairment at the end of each reporting period by evaluating conditions specific to the Association that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

No impairment has been recognised in respect of plant and equipment at reporting date.

Key estimates - employee benefits provision

As per Note 2(j), the liability for employee benefits expected to be settled more than 12 months from the reporting date are recognised and measured at present value of the estimated future cash flows to be made in respect of all employees at the reporting date. In determining the present value of the liability, estimates of attrition rates and pay increases through promotion and inflation have been taken into account.

Key judgments - provision for impairment of receivables

Included in trade receivables is an amount of \$2,000 (2022: \$2,000) which the Executive Committee regard as doubtful.

4 Cash and Cash Equivalents

	2023	2022
	\$	\$
Cash on hand	98	98
Bank balances	559,196	462,284
	<u>559,294</u>	<u>462,382</u>

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Monash Student Association (Clayton) Inc.

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Notes to the Financial Statements For the Year Ended 31 December 2023

4 Cash and Cash Equivalents (continued)

Reconciliation of cash

Cash and Cash equivalents reported in the statement of cash flows are reconciled to the equivalent items in the statement of financial position as follows:

	2023	2022
Note	\$	\$
Cash and cash equivalents	<u>559,294</u>	<u>462,382</u>

5 Trade and other receivables

CURRENT

Trade receivables	41,165	53,296
Provision for impairment	(a) <u>(2,000)</u>	<u>(2,000)</u>
	<u>39,165</u>	<u>51,296</u>
Other receivables	<u>62,381</u>	<u>181,700</u>
Total current trade and other receivables	14 <u><u>101,546</u></u>	<u><u>232,996</u></u>

(a) Impairment of receivables

Reconciliation of changes in the provision for impairment of receivables is as follows:

Balance at beginning of the year	<u>2,000</u>	<u>2,000</u>
Opening impairment allowance calculated under AASB 9	<u>2,000</u>	<u>2,000</u>
Balance at end of the year	<u><u>2,000</u></u>	<u><u>2,000</u></u>

The Association measures the loss allowance for trade receivables at an amount equal to lifetime expected credit loss (ECL). The ECL on trade receivables are estimated using a provision matrix by reference to past default experience of the debtor and an analysis of the debtor's current financial position, adjusted for factors that are specific to the debtors, general economic conditions of the industry in which the debtors operate and an assessment of both the current as well as the forecast direction of conditions at the reporting date.

There has been no change in the estimation techniques or significant assumptions made during the current reporting period.

The Association writes off a trade receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery.

The carrying value of trade receivables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

The maximum exposure to credit risk at the reporting date is the fair value of each class of receivable in the financial statements.

Monash Student Association (Clayton) Inc.

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**Notes to the Financial Statements
For the Year Ended 31 December 2023**

6 Inventories

	2023	2022
Note	\$	\$
CURRENT		
At cost:		
Finished goods	<u>34,515</u>	<u>31,654</u>

7 Other Financial Assets

Financial assets at fair value through profit or loss

CURRENT

Listed Australian hybrid investments (Capital Notes)	5,703,992	5,030,984
Other financial assets	<u>191,594</u>	<u>153,460</u>
14	<u>5,895,586</u>	<u>5,184,444</u>

Financial assets at amortised cost

CURRENT

Term deposits	14	<u>715,096</u>	<u>1,369,646</u>
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8 Other Assets

CURRENT

Prepayments	<u>202,712</u>	<u>203,132</u>
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9 Property, plant and equipment

PLANT AND EQUIPMENT

Plant and equipment

At cost	1,800,365	1,556,940
Accumulated depreciation	<u>(1,369,239)</u>	<u>(1,178,726)</u>
Total plant and equipment	<u>431,126</u>	<u>378,214</u>

Furniture and fittings

At cost	198,389	198,389
Accumulated depreciation	<u>(193,459)</u>	<u>(187,210)</u>
Total furniture and fittings	<u>4,930</u>	<u>11,179</u>

Total property, plant and equipment	<u>436,056</u>	<u>389,393</u>
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Monash Student Association (Clayton) Inc.

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Notes to the Financial Statements For the Year Ended 31 December 2023

9 Property, plant and equipment (continued)

Movements in Carrying Amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Plant and Equipment	Furniture and Fittings	Total
	\$	\$	\$
Balance at the beginning of year	378,214	11,179	389,393
Additions	243,425	-	243,425
Depreciation expense	(190,513)	(6,249)	(196,762)
Balance at the end of the year	431,126	4,930	436,056

10 Trade and Other Payables

	2023	2022
	\$	\$
CURRENT		
Trade payables	1,396,338	1,475,328
Other payables	787,537	549,214
	<u>2,183,875</u>	<u>2,024,542</u>

Trade and other payables are unsecured, non-interest bearing and are normally settled within 30 days. The carrying value of trade and other payables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

11 Employee Benefits

CURRENT		
Annual Leave	410,744	342,361
Long Service Leave	461,889	440,021
	<u>872,633</u>	<u>782,382</u>
NON-CURRENT		
Long service leave	61,852	47,772

12 Other Financial Liabilities

CURRENT		
Income received in advance	68,018	99,103

Monash Student Association (Clayton) Inc.

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Notes to the Financial Statements For the Year Ended 31 December 2023

13 Cash Flow Information

Reconciliation of result for the year to cashflows from operating activities

	2023	2022
	\$	\$
Surplus / (deficit) for the year	(161,420)	(1,578,950)
Cash flows excluded from result attributable to operating activities		
- Dividends received	(187,136)	(148,219)
Non-cash flows in result:		
- depreciation	196,762	173,286
- fair value movements on investments	247,215	(434,937)
Changes in assets and liabilities:		
- (increase) / decrease in trade and other receivables	131,450	86,937
- (increase) / decrease in other assets	420	20,480
- (increase) / decrease in inventories	(2,861)	(7,282)
- increase / (decrease) in income in advance	(31,085)	1,362
- increase / (decrease) in trade and other payables	159,333	551,085
- increase / (decrease) in employee benefits	104,331	(62,828)
Cash flows provided by / (used in) operating activities	<u>457,009</u>	<u>(1,399,066)</u>

14 Financial Risk Management

The carrying amounts presented in the statement of financial position relate to the following categories of assets and liabilities.

The Association is exposed to a variety of financial risks through its use of financial instruments.

The Association's overall risk management plan seeks to minimise potential adverse effects due to the unpredictability of financial markets.

The most significant financial risks to which the Association is exposed to are described below:

Specific risks

- Liquidity risk
- Credit risk
- Market risk - currency risk, interest rate risk and price risk

Financial instruments used

The principal categories of financial instrument used by the Association are:

- Trade receivables
- Cash at bank

Monash Student Association (Clayton) Inc.

ABN 20 147 061 074

Notes to the Financial Statements For the Year Ended 31 December 2023

14 Financial Risk Management (continued)

- Investments in listed shares
- Trade and other payables
- Lease liabilities

	Note	2023 \$	2022 \$
Financial assets			
Held at amortised cost			
Cash and cash equivalents	4	559,294	462,382
Trade and other receivables	5	101,546	232,996
Other financial assets	7	6,610,682	6,554,090
Total financial assets		7,271,522	7,249,468
Financial liabilities			
Trade and other payables	10	2,183,875	2,024,542
Total financial liabilities		2,183,875	2,024,542
Total		5,087,647	5,224,926

15 Fair Value Measurement

The Association measures the following assets at fair value on a recurring basis using their quoted price at the reporting date:

- Financial assets
 - Listed Australian hybrid investments (Capital Notes)
 - Managed funds and investments (Equities and Hybrid Funds)

16 Key Management Personnel Remuneration

Any person(s) having authority or responsibility for planning and controlling the activities of the association, directly or indirectly, including any member of the executive committee (whether executive or otherwise) of the association is considered key management personnel (KMP).

The total remuneration paid to key management personnel of the Association is \$ 917,008 (2022: \$ 815,148).

17 Related Parties

(a) The Association's main related parties are as follows:

Key management personnel - refer to Note 16.

Other related parties include close family members of key management personnel and entities that are controlled or significantly influenced by those key management personnel or their close family members.

Monash Student Association (Clayton) Inc.

ABN 20 147 061 074

**Notes to the Financial Statements
For the Year Ended 31 December 2023**

17 Related Parties (continued)

(b) Transactions with related parties

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

There were no related party transactions during the year.

18 Contingencies

In the opinion of the Executive Committee, the Association did not have any contingencies at 31 December 2023 (31 December 2022: None).

19 Events after the end of the Reporting Period

The financial report was authorised for issue on 05 April 2024 by the Executive Committee.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Association, the results of those operations or the state of affairs of the Association in future financial years.

20 Statutory Information

The registered office and principal place of business of the Association is:

Monash Student Association (Clayton) Inc.
Monash University Campus Centre
Wellington Road
CLAYTON VIC 3168

Monash Student Association (Clayton) Inc.

ABN 20 147 061 074

Statement by the Executive Committee

In accordance with a resolution by the members of the Executive Committee of Monash Student Association (Clayton) Inc., the members of the Executive Committee of the Association declare that:

- (a) The financial statements and notes of Monash Student Association (Clayton) Inc., as set out on pages 4 to 21, are in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* and the *Associations Incorporation Reform Act 2012*, including:
 - i) Giving a true and fair view of its financial position as at 31 December 2023 and of its performance for the financial year ended on that date; and
 - ii) Complying with Australian Accounting Standards - Simplified Disclosure Requirements (including the Australian Accounting Interpretations) and the *Australian Charities and Not-for-profits Commission Regulations 2022*; and
- (b) There are reasonable grounds to believe that the Association is able to pay all of its debts, as and when they become due and payable.

Signed in accordance with a resolution of the Executive Committee and subsection 60.15(2) of the *Australian Charities and Not-for-profit Commission Regulations 2022*.

Responsible person  Responsible person 

Chloe Ward Joshua Walters

Dated this 5th day of April 2024

Independent Auditor's Report To the Members of Monash Student Association (Clayton) Inc.

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Report on the Audit of the Financial Report

Opinion

We have audited the financial report of Monash Student Association (Clayton) Inc. (the Association), which comprises the statement of financial position as at 31 December 2023, the statement of comprehensive income, statement of changes in equity and cash flow statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the statement by the executive committee.

In our opinion, the accompanying financial report of Monash Student Association (Clayton) Inc., has been prepared in accordance with the *Associations Incorporation Reform Act 2012* and Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012* (the ACNC Act), including:

- (i) giving a true and fair view of the Association's financial position as at 31 December 2023 and of its financial performance and cash flows for the year then ended; and
- (ii) complying with Australian Accounting Standards – Simplified Disclosure Requirements, the *Associations Incorporation Reform Act 2012* and Division 60 of the *Australian Charities and Not-for-profits Commission Regulations 2022*.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Association in accordance with the auditor independence requirements and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards) (the Code)* that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Executive Committee for the Financial Report

The executive committee of the Association is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards – Simplified Disclosure Requirements and the ACNC Act and for such internal control as the executive committee determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the executive committee is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the executive committee either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

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**Independent Auditor's Report
To the Members of Monash Student Association (Clayton) Inc.**

Report on the Audit of the Financial Report

Auditor's responsibility for the audit of the financial report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the executive committee.
- Conclude on the appropriateness of the executive committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the executive committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



**Nexia Melbourne Audit Pty Ltd
Melbourne**



**Andrew S. Wehrens
Director**

Dated this 5th day of April 2024